

RFP Clarification Memorandum

To: Vendors Responding to RFP Number 3784 for the Mississippi Department of Human Services (MDHS)
From: Craig P. Orgeron, Ph.D.
Date: November 20, 2015
Subject: RFP Proposal Opening Extension
Contact Name: Donna Hamilton
Contact Phone Number: 601-432-8114
Contact E-mail Address: Donna.Hamilton@its.ms.gov

RFP Number 3784 is hereby amended as follows:

1. Title page, INVITATION is modified as follows:

INVITATION: Sealed proposals, subject to the attached conditions, will be received at this office until **December 7, 2015 @ 3:00 p.m.** local time for the acquisition of the products/services described below for Mississippi Department of Human Services.

2. Title page, third box is modified as follows:

PROPOSAL, SUBMITTED IN RESPONSE TO RFP NO. 3784 DUE December 7, 2015 @ 3:00 p.m., ATTENTION:

3. Section VII Technical Specifications, Item 4 Procurement Project Schedule is amended as follows:

Task	Date
First Advertisement Date for RFP	09/15/15
Second Advertisement Date for RFP	09/22/15
Mandatory Vendor Web Conference	10:00 a.m. Central Time on 09/29/15
Deadline for Vendor's Written Questions	3:00 p.m. Central Time on 10/5/15

Deadline for Questions Answered and Posted to ITS Web Site	10/19/15 10/30/15
Open Proposals	11/2/15 12/7/15
Evaluation of Proposals	11/2/15 – 12/7/15 12/7/15 – 1/8/16
ITS Board Presentation	1/21/16
Contract Negotiation	12/7/15 – 12/30/15 1/8/16 – 1/29/16

Vendor must include in their proposal a response to each amended requirement as listed above. Vendor must respond using the same terminology as provided in the original requirements.

RFP responses are due Monday, December 7, 2015, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Donna Hamilton at 601-432-8114 or via email at Donna.Hamilton@its.ms.gov.

cc: ITS Project File Number 41189